

# Mander Duffill Accountancy Academy at Wiltshire College & University Centre

Bridging the Skills Gap



**The Mander Duffill Accountancy Academy at Wiltshire College & University Centre aims to develop the region's next generation of accountancy technicians.**

Working with Mander Duffill, the Academy at Wiltshire College & University Centre aims to combine professional accountancy qualifications with work placements and master classes.

Mander Duffill is a firm of Chartered Accountants, Tax and Financial advisers based in Chippenham. The company's aim is to provide the best possible service to their clients.

They look to form close and long-term relationships with clients to ensure they provide meaningful and forward-looking advice.



They help their clients grow their businesses and realise their full business potential. As a firm, they are on their clients' side, using their collective insight, experience and

instinct to understand and advise on complex issues. They are focused on making a difference to clients, colleagues and the community.

Mander Duffill was established in Chippenham, more than 70 years ago. Over the years they have evolved and adapted to new technologies and business practices. As the business world has changed so has the services they offer, allowing better client focus.

They now have a team of over 60 and are proud to have helped many clients build successful and long-term businesses.

They are proud winners of The Princess Royal Training Award 2017, a prestigious award that recognises companies which demonstrate their ability to create a lasting impact by successfully linking their skills development needs to their business models. As one of 40 recipients, the Princess Royal Training Award was granted to Mander Duffill in recognition of the Apprenticeship Scheme which takes local school leavers and transforms them into assured accountants.

The Mander Duffill Accountancy Academy is a unique programme of study that will not only give you the qualifications and practical experience you need, combining it with opportunities and experiences to inspire you to achieve the highest level of excellence. You will study the AAT Level 2 and 3 professional qualifications in one year as fast track.



During the autumn term you will study the **AAT Foundation Certificate in Accounting (Level 2)**, five mandatory units, offering you the skills needed to work in the industry:

- **Bookkeeping Transactions**
- **Bookkeeping Controls**
- **Elements of Costing**
- **Using Accounting Software**
- **Work Effectively in Finance**

The first two units introduce you to double-entry bookkeeping, which is fundamental to the preparation of financial accounting records and statements.

**Elements of Costing** provides an introduction to management accounting, another key subject for accountants. In **Using Accounting Software** you will learn how Sage accounting software can be used to maintain financial records; **Work Effectively in Finance** will explain the role of the accountant in the workplace, including an introduction to the important topics of professional ethics and sustainability.



In the summer term you will then move on to study the **AAT Advanced Diploma in Accounting (Level 3)**, six mandatory units, that builds on and develops your previous industry standard skill set:

- **Advanced Bookkeeping**
- **Final Accounts Preparation**
- **Management Accounting: Costing**
- **Indirect Tax**
- **Ethics for Accountants**
- **Spreadsheets for Accounting**

The first two units develop the skills and knowledge gained from Level 2 bookkeeping units. **Management Accounting: Costing** builds and develops your knowledge of costs and cost behaviour. **Indirect Tax** introduces you to the law and management of VAT, including rules for registration, VAT schemes and the preparation of a simple VAT return.

In **Ethics for Accountants** you will develop an understanding of the fundamental ethical principles that govern the behaviour of all accountants and ensuring those principles can be safeguarded in the workplace. **Spreadsheets for Accounting** will allow you to develop your Excel skills.

After the first year in college, you will be ready to start a career in a variety of organisations. You could then progress to the next level of learning, the AAT Professional Diploma in Accounting (Level 4). This would allow you to gain full membership of AAT.

You will be able to seek employment within a range of roles such as credit controller or assistant accountant.

You could complete the Level 4 qualification and use it to gain entry to university; some universities take AAT Level 4 students on to the second year of the degree.

Alternatively, you could use the Level 4 qualification as a route to studying for the higher qualifications in chartered accountancy without the need to take a degree.

Mander Duffill will facilitate access to an exciting range of unique experiences, master classes, visits and work placements to nurture students passion and talent, and develop additional understanding of the industry.

### **What are the entry criteria?**

You will need a minimum of 4 GCSEs at grade A\*-C (9-4) or above, including Maths and English. Mander Duffill are looking for people with a passion for accountancy – you may have some work experience in the field or just have an interest in becoming an accountant.



*Do you want to follow in the footsteps of Amatiuo Manucci who in 1299 was the first double-entry bookkeeper; Richard Chesterfield, who in 1356, the first government auditor; Thomas Stevens, who in 1600, become the first company accountant or William Welch Deloitte, the founder of the first of the 'big four' accountancy firms, in 1845?*

*Do you have the skills and passion for accountancy to work with local individuals and businesses and to impact on their business potential?*

**For more information visit [www.wiltshire.ac.uk](http://www.wiltshire.ac.uk)  
or call 01225 350035**